



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.**

**Tuesday, October 21, 2025
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Don Wight of Calvary Community Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - October 7, 2025
2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Mayor Lundvall - \$457,329.74

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. A Proclamation for *Wreaths Across America*.
~ Civil Air Patrol

Staff Reference: Michael H. Cole, City Administrator

2. **A Proclamation for *Domestic Violence Awareness & Prevention Month*.
~ Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation**

Staff Reference: Michael H. Cole, City Administrator

H. UNFINISHED BUSINESS

I. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider Amendments to the Gillette City Budget for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

2. **Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

3. **A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of the Freund Subdivision, Also Known As 3499 S Douglas Highway, and Lot 1, Lot 2, and Lot 3 Of The Freund Subdivision Phase II, Also Known As 3511 S Douglas Highway, 3661 S Douglas Highway, and 910 Sioux Avenue, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District and C-1, General Commercial District to I-2, Heavy Industrial District, per the Attached Exhibit. (Planning Commission Vote: 6/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of the Freund Subdivision, Also Known As 3499 S Douglas Highway, and Lot 1, Lot 2, and Lot 3 Of The Freund Subdivision Phase II, Also Known As 3511 S Douglas Highway, 3661 S Douglas Highway, and 910 Sioux Avenue, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District and C-1, General Commercial District to I-2, Heavy Industrial District, per the Attached Exhibit. (Planning Commission Vote: 6/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

J. NEW BUSINESS

1. **Council Consideration of a Parade Permit on December 6, 2025, from 2:00 p.m. to 2:30 p.m., on Gillette Ave. from 7th Street to 1st Street for the Annual ABATE Toy Store Parade, Requested by ABATE of NE Wyoming.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration for the Acceptance of Public Improvements for the 2025 Crack Seal Project, Installed by Z & Z, in the Amount of \$181,813.55 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

3. **Council Consideration for the Acceptance of Public Improvements for the RC Ranch Mill and Overlay Project installed by Simon Contractors, in the Amount of \$1,169,394.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration for the Acceptance of Public Improvements for the 2025 Warren Avenue and 5th Street Repair, Installed by S&S Builders, LLC, in the Amount of \$70,501.68 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration for the Acceptance of Public Improvements for the 2025 Chip Seal Project, installed by Hardrives Construction Inc., in the Amount of \$387,875.36 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration for the Acceptance of the City Hall Telecom Air Conditioning Replacement Project, Completed by Powder River Heating and Air Conditioning, Inc. in the amount of \$249,755.00.**

Staff Reference: Sawley Wilde, Public Works Director

7. **Council Consideration to Reject All Bids Received for the Cottonwood Park Drainage Improvements Project (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration of a Bid Award for the O'Hara Drive Water Main Project to Hot Iron, Inc. in the Amount of \$850,384.51 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration of a Bid Award for the Lakeway Fence Repair Project to Western Services, in the amount of \$21,495.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration of a Bid Award to Falcon Construction LLC, in the amount of \$368,960.32 for the City of Gillette Animal Control Building Addition Project.**

Staff Reference: Sawley Wilde, Public Works Director

11. **Council Consideration of a Bid Award to Floyd's Truck Center, Gillette, Wyoming in the amount of \$204,519.00 for the Replacement of One (1) New Tandem Axle Dump Truck with installed Steel Body for the Water Division.**

Staff Reference: Sawley Wilde, Public Works Director

12. **Council Consideration of a Bid Award to Floyd's Truck Center, Gillette, Wyoming, in the**

amount of \$315,814.00 for the Replacement of One (1) New Tandem Axle Dump Truck, Body, Hydraulics, Plow, Sander and Required Miscellaneous Equipment for the Streets Division.

Staff Reference: Sawley Wilde, Public Works Director

- 13. Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of \$57,232.00 for the Replacement of One (1) New F350 4x4 Super Duty Extended Cab and Chassis Pickup Truck for the Electrical Services Division.**

Staff Reference: Sawley Wilde, Public Works Director

- 14. Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of \$78,803.00 for the Replacement of One (1) New F550 4x4 Super Duty Extended Cab and Required Contractor Utility Body for the Water Division.**

Staff Reference: Sawley Wilde, Public Works Director

- 15. Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of \$61,591.00 for the Replacement of One (1) New F550 4x4 Super Duty Extended Cab and Chassis Pickup Truck for the Vehicle Maintenance Division.**

Staff Reference: Sawley Wilde, Public Works Director

- 16. Council Consideration for the Write-off of Bad Debt on Uncollectible Accounts for General Billing in the amount of \$13,519.39.**

Staff Reference: Michelle Henderson, Finance Director

- 17. Council Consideration for the Write-Off of Bad Debt on Uncollectible Utility Accounts in the amount of \$96,071.47.**

Staff Reference: Michelle Henderson, Finance Director

- 18. Council Consideration of a Resolution Approving and Authorizing Updated Customer Service Fees for the City of Gillette Public Utilities (2025).**

Staff Reference: Sean Brown, City Attorney

- 19. Council Consideration to Authorize the Mayor to Sign Amendment No. 22 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.**

Staff Reference: Joff Pilon, P.E., Utilities Director

- 20. Council Consideration of a Purchase and Sale Contract Between Hoskinson Biotechnology Holding, LLC and the City of Gillette Regarding Purchase of .249 Acres of Right of Way on Force Road.**

Staff Reference: MAP - Sean Brown, City Attorney

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

1. Executive Session for Legal Advice and Potential Litigation Pursuant to W.S. 16-4-405(a)(iii); Real Estate Pursuant to W.S. 16-4-405(a)(vii); and Personnel Pursuant to W.S. 16-4-405(a)(ii).

Staff Reference: Sean Brown, City Attorney

N. ADJOURNMENT